

## Gift Aid Declaration

Gift Aid is reclaimed by St Helena Hospice from the tax you pay for the current tax year. Your address is needed to identify you as a current UK tax payer.

**In order to Gift Aid your donation you must tick one of the boxes below:**  
(Please tick appropriate box)

I want to Gift Aid my donation of £..... and any donations I make in the future or have made in the past 4 years to St Helena Hospice.

I want to Gift Aid this donation of £ ..... and any future donations. I understand that any donations I have made previously will not be Gift Aided.

I want to Gift Aid this donation of £ ..... only. I understand that any donations I have previously made and make in the future will not be Gift Aided.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**Please complete your details below:**

Title: \_\_\_\_\_ First name or initial(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Full home address: \_\_\_\_\_

Town: \_\_\_\_\_ County: \_\_\_\_\_ Postcode: \_\_\_\_\_

Date: \_\_\_\_\_

Please notify St Helena Hospice if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

### How would you like to hear from St Helena Hospice?

St Helena may contact you occasionally by post to tell you more about our services and other ways you can help, including opportunities to donate, volunteer or fundraise. If you'd also like to hear electronically about our services and other ways you can help, including opportunities to donate, volunteer or fundraise for us, please tick the below:

Yes, I'd like to hear from St Helena by:

- Email
- Text
- Telephone

At St Helena, we're committed to protecting and respecting your privacy in everything we do. If you'd like to know more about what we do with your personal information, please read our privacy notice - [sthelena.org.uk/privacy](http://sthelena.org.uk/privacy). You can update your preferences or stop communications at any time by contacting us at [enquiries@sthelena.org.uk](mailto:enquiries@sthelena.org.uk) or phone the Fundraising Office on 01206 931468.

**Please return this form to:** St Helena Hospice Fundraising Office, 6 The Atrium, Phoenix Square, Wyncolls Road, Colchester, Essex CO4 9AS